

SAMPLE LETTER OF SUPPORT TEMPLATE

TO WHOM IT MAY CONCERN:

Please consider this letter SATO's expression of support of {Insert Name of Organization} in their response to USAID/{insert name of activity} mentioned in Paragraph 1 of this letter. Should their application be successful, SATO intends to collaborate with {Insert Name of Organization} to support the implementation of USAID/{insert name of activity}. This is not a commitment of financial or specific in-kind resources. In case of failure to agree the specific activities or areas for collaboration, SATO has the right to withdraw from this commitment without incurring any liabilities. SATO will work with {Insert Name of Organization} on a non-exclusive basis and may express support for other applicants. However, SATO agrees not to divulge or transmit information concerning this effort to organizations or individuals who are not directly involved with the above referenced RFI.

Please note: The use of this language does not guarantee any funding from USAID nor create any contractual obligation between LIXIL and the applying organization. Nothing in this letter of support will obligate LIXIL to proceed with any transaction or other business activities. Applying organizations are responsible for any and all costs and expenses incurred in connection with preparing and submitting the application hereunder or otherwise in connection with the process.

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